



## Pasaporte Madroño Program

### **Borrower (user) responsibilities:**

The applicant for the Pasaporte Madroño (PM) card accepts the following conditions by signing this document:

- A. Present the identification required to obtain the PM at the issuing library.
- B. Sign this document to obtain the PM.
- C. Understand and commit to comply with the regulations established for the PM that are provided.
- D. Return the materials in person or by mail within the time period set by the PM.
- E. Return the materials immediately, by express mail, when they are claimed by the borrowing library.
- F. Pay the expenses caused by the damage or loss of the materials according to the guidelines established in the PM.
- G. Recognize that the abuses in the use of the loan can entail the temporary suspension or, if it is the case, the withdrawal of the PM for a period of up to six years.
- H. Present the PM card at the borrowing library when it is required, along with the identification required by the library.
- I. Comply with the rules of use, as well as any other regulations of the library, when making use of its facilities.

### **Information on data protection**

The officer responsible for data processing collected for the subscription of the PM service is the Consorcio Madroño, located at Paseo Senda del Rey, 5 (28040), Madrid (telephone 913 986 161). Consorcio Madroño has appointed a Data Protection Officer, whose email address is the following: [direccion.tecnica@consorciomadrono.es](mailto:direccion.tecnica@consorciomadrono.es)

Personal data is collected for the purpose of formalising, maintaining and guaranteeing the PM service and, where appropriate, solving any incidents that may arise. Automated decisions, including profiling, are not intended.

In particular, the data collected for the subscription of the PM service are those strictly necessary for the execution of the aforementioned purposes. They will be kept as long as the subscription to the PM by the user is in force and, after its cancellation, during the legally enforceable term for this purpose. The data will be processed in strict accordance with the provisions of Organic Law 3/2018 of 5 December on Protection of Personal Data and Guarantee of Digital Rights and of Regulation (EU) 2016/679, of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC.

The legitimization for the processing of the personal data collected for the subscription of the PM is the consent of the user.

In order to guarantee the possibility of withdrawal and return of the materials that are the object of this PM in all the Consorcio Madroño libraries, the user's personal data will be transferred to the different member libraries. Notwithstanding the foregoing, international data transfers are not envisaged.

At any time, all interested parties will be able to exercise their rights of access, rectification, deletion and portability of data, as well as of limitation and / or opposition to their processing. Likewise, all interested parties will be able to withdraw their consent to data processing and, consequently, cancel their subscription to the PM, at any time. Such rights may be exercised in the library where this service has been subscribed or through the following address: [direccion.tecnica@consorciomadrono.es](mailto:direccion.tecnica@consorciomadrono.es)

In addition, all interested parties may file a claim before the corresponding Control Authority.

Date of issue:

Date of expiry:

User profile:

Borrower's name and surname:

Signed: by the borrower.

Signature and stamp of the issuing library / institution